



Town of Flagler Public Record Request
311 Main Ave, PO Box 126
Flagler, CO 80815
Phone 719-765-4571 Fax 719-765-4498
Townclerk@flaglercolorado.com
<https://www.flaglercolorado.com>

Please Print

Name: _____ Date of Request: _____
 Address: _____ City: _____ State: ___ Zip: ___
 Phone: Day _____ Evening _____
 Copies requested: Yes__ No__

If No, appropriate staff personnel will be scheduled to accompany you during your viewing of original Town records and research charges will be assessed at: up to the first hour free, after that Will be \$20.00 per hour.

INSTRUCTIONS

Indicate the information you desire and/or list each requested document. Please be as specific as possible. Allow one to three working days for a search of the records. Per the State of Colorado Open Records Act (C.R.S. 24-72-203), if the request is substantially large, an extension of seven working days is permitted. You will be notified prior to the three days of any extension and all estimated costs.

Charges: Copies @ \$.15 black .35 color copies per page _____
 Mailing Expenses _____
 Research: _____ X _____
 number of hours hourly rate — _____
 Total: _____

Request completed by: _____ Date _____
 Request denied by: _____